

Equity Committee Minutes
3/14/17
2:00 pm-3:30 pm
Teaching and Learning Center

ATTENDANCE

E. Cervantes, O. Lopez, E. Talavera, C. Velarde-Barros, J. Nari, C. Cisneros, B. Boeding, C. Boss, K. Warren

GUESTS

R. Shook, D. Amaro, J. Tomasello, K. Smith, G. Cribb, M. Sanidad, K. Moberg P. Wruck, F. Lozano, D. Fuentes

- I. **Call to Order** at 2:02 pm by E. Cervantes.
- II. **Roll Call** by E. Cervantes
- III. **Approval of Agenda**
MSC (Carla/C. Cisneros). Vote: unanimous. Approved as presented.
- IV. **Approval of Minutes**
MSC (J. Nari/C. Cisneros). Vote: 2 abstentions. Approved as presented.
- V. **Reports/Information**
 - a. Chair Updates (5 Minutes)
Will give at next meeting.
 - b. Student Life (Ryan Shook, 10 Minutes)
R. Shook summarized the report submitted to the committee. Currently, there is no way to track which students are attending workshops and events but currently working with K. Billups to create a plan of action. One way to get the information is through an infrared scanner or software. Up to March 8, 2017, there are approximately 978 students and 12 staff and admin participating in student events. R. Shook shared upcoming events and provided handouts.
 - c. Net tutor (Gary Cribb, 10 Minutes)
G. Cribb summarized the assessment form submitted and suggests that Net Tutor was not very effective. One concern is that Net Tutor is not reaching the students identified in the Equity report. P. Wruck added that there is not enough statistical information to determine if Net Tutor is working since it may be a question of access. In fall 2017, Canvas will have a permanent link to Net Tutor. G. Cribb feels that there is a need to do more advertising campus wide. C. Velarde-Barros shared that her and other counselors review Net Tutor in the classroom.
 - d. Tutoring Support (Karen Warren, 10 minutes)
Tabled until next Equity meeting
- VI. **New Business**
 - a. Funding Proposal. Supplemental Instructions (Kimberly Smith, 10 Minutes)

K. Smith gave a summary of the proposal submitted. K. Moberg pointed out that the funding being asked is about 3 times of what Equity previously funded. One question asked if there was a tracking process in place of students. K. Smith replied that data is gathered from within the course and outside the course. These students can be tracked. K. Moberg voiced concern over the budget amount. K. Smith answered that all students are being guided through SI via the classroom. She would have to work with P. Wruck to find out if individual students can be tracked with specific information such as grade improvement. K. Moberg's other concern is where Math is in the conversation. K. Smith added that students are targeted from the Basic Skill courses to serve as tutors. The English department's acceleration plans are dependent on the Equity funding and the request is for 2 years of funding.

b. Funding Proposal. Health Services (Alice Dufresne-Reyes, 10 Minutes)

A. Deufresne-Reyes was not available to present. K. Moberg suggested that A. Deufresne-Reyes seek a permanent, part-time person and to come back to the meeting to speak to this issue.

c. Funding Proposal. Professional Development, (Claire Boss, 10 Minutes)

C. Boss gave a summary of the proposal submitted. This would provide support for the evening and off-site students. R. Shook is working on a pre-survey targeting the student taking evening courses. There is a need for a greater invasive survey. C. Boss added that not all students have computers and can access the web to take an online survey. Paper surveys will need to be created as well. F. Lozano added that the benefit of the proposal is to help the campus focus on the needs of the evening students. K. Moberg added that Supplemental Instruction within courses during the evening be added to the proposal. K. Moberg also suggested film clips, streaming videos of all services provided at Gavilan College on our website. C. Cisneros suggested instead of Supplemental Instruction there may be a need for Peer Navigators to help students navigate the different resources available. Proposal is under \$5k, C. Boss was recommended to take this straight to K. Moberg instead of committee.

d. Funding Proposal. Nursing (Debbie Amaro, 10 Minutes)

D. Amaro gave a summary of the proposal submitted for a Student Success Coordinator to be hired to work two days a week for 16 weeks. K. Warren asked if CTE had funding available for this proposal. D. Amaro will find this information.

VII. Old Business

a. NA

VIII. Next Steps (5 minutes)

IX. E. Cervantes noted that at the next meeting these proposals will be voted on and taken through shared governance. C. Velarde-Barros voiced concern over not having a budget amount to fairly prioritize the proposals. She asked that at the next meeting the budget be discussed and voting held until the first meeting in April.

- X. K. Warren requested to be present another proposal emailed that has not been listed. She will be able to give the presentation at the next meeting.

- XI. **Adjournment by consensus at 3:23 pm.**